

**Title:** **Blackhawk Downtown Worship Director**  
**Reports to:** Director of Worship Arts  
**Status:** Full-time, Exempt  
**Value to the team:** You have a passion for worshipping God that invites others to participate. As an integral member of our team, you contribute to the central leadership of the Worship Arts ministry and oversee its specific implementation at [Blackhawk Downtown](#) (our site in the heart of downtown Madison and the University of Wisconsin campus).

## Responsibilities

### ➤ **Blackhawk Downtown Worship Arts**

- Work closely with the Director of Worship Arts to help the site's Worship Arts ministry fulfill its mission.
- Champion a meaningful Sunday worship experience for the Downtown site.
  - Participate in planning meetings for Sunday programming, and plan worship services. Keep a multicultural lens and value for the worship set and worship team.
  - Regularly lead for worship services (approximately three to four Sundays per month).
  - Act as the producer for Sunday services (e.g., work closely with the Lead Pastor, Tech Team, and Welcome Team; give feedback on ambiance and flow; oversee service length).
  - Provide a consistent Sunday pastoral presence for the congregation.
- Equip, coach, and encourage the site's Worship Arts adjunct staff, volunteers, leaders, and interns.
- Manage the site's Worship Arts projects, schedules, budget, and administrative tasks.
- Act as the Worship Arts staff coach for College-Age Ministry (CAM).
  - Collaborate with CAM staff on worship vision and direction.
  - Help develop worship leaders and volunteer teams to ensure a worship presence at weekly CAM gatherings during the school year.

### ➤ **Blackhawk Downtown Site Team**

- Be an active member of the Blackhawk Downtown staff team.
  - Work closely with the Lead Pastor of Blackhawk Downtown to help the site fulfill its mission.
  - Collaborate with the Downtown Team on ministry vision, goals, planning, and evaluation.
  - Provide additional leadership and pastoral presence at the discretion of the site's Lead Pastor.
- Help maintain a strong relationship as church-in-residence with our host organization, [Upper|House](#).
  - Communicate regularly to ensure best use of shared resources and space.
  - Help manage Worship Arts-related equipment that is shared among organizations.
- Build relationships with parachurch ministries on campus and downtown.

### ➤ **Central Worship Arts Leadership**

- Participate in ministry oversight, vision development, and evaluation.
- Identify, engage, train, equip, and develop ministry volunteers and leaders.
- Participate periodically in the organization and implementation of Worship Arts-sponsored events and projects, or other ministry's events or projects requiring Worship Arts staff support.
- Provide leadership in other areas of the ministry based on need, gifting, capacity, and interest.

## Qualifications & Skills

Stable, mature, growing disciple of Jesus Christ, committed to the values of Blackhawk Church  
Experience in leading contemporary worship settings

Demonstrated ability and passion in recruiting, coaching, and developing leaders and teams  
Has a value for and (ideally) experience in multicultural ministry  
Consistent and reliable in project management, follow-through, and meeting deadlines  
Teachable attitude, exhibiting a spirit of joy and helpfulness  
Excellent interpersonal skills  
Strong computer skills and proficiency in Microsoft Office suite  
Exercise mature and independent judgment, confidentiality and tact

### **About Working at Blackhawk**

*At Blackhawk Church, we want to build a loving community that follows Christ in order to reach a community that is lost without Him. On Blackhawk staff, we consider it an honor and privilege to take part in this mission.*

*Our staffing philosophy is simple: connect people to roles they'll thrive in. Our hope is to – as much as is feasible – ensure people's skill, experience and passion align with their role so that they're not just doing the job but thriving in it. Our staff culture values collaboration, coaching/development, humble service and healthy relationships. Our team works really hard, and we have fun doing it. Lastly, we aim to provide a competitive benefit package, and we offer flexibility in schedule when possible and practical.*

*We are an Equal Opportunity employer committed to growing a diverse staff. We don't just accept ethnic and cultural difference – we celebrate it, we support it and we believe it's what God envisions.*

To apply, visit [blackhawk.church/jobs](https://blackhawk.church/jobs).